



# Regional Board Report

## Request for Decision

**To:** Regional Board

**From:** Regional Board Chair

**Date:** November 24, 2022

**Subject:** 2022-2026 Board Committees

**Voting Entitlement:** *All Directors – Unweighted Corporate Vote - Simple Majority (LGA s.208)*

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**Purpose:** To establish standing and advisory committees for the 2022-2026 term and request that each Committee Terms of Reference be brought to the Board for review and approval no later than January 26, 2023.

### **Executive Summary:**

The Board adopted a new Board Procedures Bylaw at the February 17, 2022, meeting which states that the term of all committees and appointment of members will end with each four-year term of the Regional Board. This process provides the new Chair an opportunity to review the committee structure at the beginning of the term and allows the Board a scheduled opportunity at least once every four years to consider each committee scope through a new or updated term of reference. The Terms of Reference is a written description of a committee's purpose, objective, membership, and procedures, which provides clarity for the committee members and a framework to operate within.

The committees being established today through resolution will require the Board to consider each committee and adopt an updated Terms of Reference prior to the end of January 2023. It is intended that each committee term of reference will be brought forward to the Board over the next several meetings in conjunction with scheduled orientation modules and regular business of the Board.

### **Recommendation(s):**

**THAT** the Regional Board receive the 2022-2026 Board Committees report from the Chair dated November 24, 2022, establishing the following Committees for the 2022-2026 Regional Board term:

- Agricultural Advisory Committee
- Central Okanagan Economic Development Advisory Committee
- Environment & Climate Advisory Committee (formerly Environmental Advisory)
- Electoral Area Planning Advisory Committee
- Electoral Area Services Standing Committee
- Westside Wastewater Service Standing Committee
- Committee of the Whole Standing Committee

**AND THAT** for each committee, staff prepare a draft Terms of Reference for Board consideration at a future regular meeting no later than January 26, 2023.

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## Strategic Plan Alignment:

Values: Good Governance, Transparency

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### Considerations:

- **Organizational/External:**

Advisory Committee members are recruited through an application process that is advertised and facilitated through Corporate Services in collaboration with the liaison RDCO department. Members are appointed by the Board, or through a process approved and defined in the terms of reference.

- **Financial:**

Committees are funded through administrative budget allocations for the Regional Board, Service Area, or Electoral Areas as appropriate.

- **Legal/Statutory Authority:**

*Local Government Act*, Part 5 Regional Districts: Purposes, Principles, and Interpretation, s.187

*Local Government Act*, Part 6 Regional Districts: Governance and Procedures, s.216, s.218

Considerations Not Applicable:

**Alternate Recommendation:**

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*Prepared by: Karen Needham, Corporate Officer*

Submitted by:



Loyal Wooldridge, Board Chair  
Regional District of Central Okanagan