



Department: FINANCIAL SERVICES

Director: TANIA MCCABE, CPA, CA

2022 Budget: \$1.5M

FTE's: 9.5

Mandate

Provide financial leadership for the Regional District of Central Okanagan, Central Okanagan Regional Health District as well as two contract services, ensuring the day-to-day financial affairs are carried out in accordance with the policies established and approved by the Board and the applicable legislation.

Program Management Goals

Financial Planning	Five-year financial plan Annual tax requisitions
Financial Reporting	Annual audited financial statements Statement of Financial Information (SOFI) Monthly financial reports Local Government Data Entry (LGDE)
Debt Financing	Financing for the Regional District and its' member municipalities through the Municipal Finance Authority (MFA)
Cash Management	Cash receipts Invoicing Payments Investments – short & long term
Emergency Operations Support	Finance support and claims management

Program Activities

General accounting & financial reporting	Monthly reconciliations and financial reports Annual financial statements
Budget management & oversight	Review of department submissions Presentation to, and incorporation of input from, the Board and public
Payroll	Bi-weekly payroll and annual reporting
Invoicing, utility billing & payment collection	Invoicing for general services and utilities Payment collections for dog licenses, bylaw tickets, permits & business licenses
Purchasing & accounts payable	Purchasing (including RFPs, Tenders) Invoice & payment processing

2022 RDCO OPERATING EXPENDITURES: GENERAL, WATER, SEWER
Total = \$58.9 Million

