

Minutes of REGULAR BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, December 1, 2022.

Directors: L. Wooldridge, Chairperson (City of Kelowna)
(In Person) G. Milsom, Vice-Chairperson (City of West Kelowna)
R. Cannan (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
T. Dyas (City of Kelowna)
C. Hodge (City of Kelowna)
B. Ireland (District of Lake Country)
S. Johnston (City of West Kelowna)
K. Kraft (Central Okanagan East Electoral Area)
G. Lovegrove* (City of Kelowna)
M. Singh (City of Kelowna)
P. Van Minsel (District of Peachland)

Directors: J. Coble (Westbank First Nation)
(Regrets)

Staff: C. Griffiths, Deputy Chief Administrative Officer
T. McCabe, Director of Financial Services
J. Foster, Director of Communications & Information Services
T. Cashin, Director of Community Services
M. Kopp, Director of Parks Services
D. Komaika, Director of Engineering Services
S. Horning, Deputy Corporate Officer
S. Ballan-Brown, Executive Assistant – Corporate Services
C. Anderson, Legislative Assistant (Recording Secretary)

*denotes partial attendance

1. CALL TO ORDER

Chairperson Wooldridge called the meeting to order at 7:00 p.m.

Noted as an open meeting, a live audio-video feed is being broadcast and recorded on rdco.com.

2. LAND ACKNOWLEDGEMENT

Chairperson Wooldridge read the land acknowledgment as follows:

“The RDCO acknowledges our presence on the traditional, ancestral, and unceded trñxwúla?xw (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.”

3. ADOPTION OF THE AGENDA

All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DYAS/HODGE

THAT the December 1, 2022 Regular Board meeting agenda be amended to add late Item 7.3 '2023 Board Meeting Schedule Update' and to move Item 10 'Motion to Close the Meeting to the public' after Item 3 'Adoption of the Agenda'.

CARRIED

10. MOTION TO CLOSE THE MEETING TO THE PUBLIC

SINGH/VANMINSEL

THAT the December 1, 2022 Regular Board meeting be closed to the public pursuant to sections 90(1)(e)(g)(i) of the *Community Charter* to discuss items related to:

- acquisition, disposition or expropriation of land or improvements;
- litigation or potential litigation affecting the municipality; and
- the receipt of advice that is subject to solicitor-client privilege.

CARRIED

The meeting convened to a closed session at 7:01 p.m.

The meeting reconvened to a open session at 7:30 p.m.

4. FINANCIAL SERVICES

4.1 Orientation Module 2: Financial Services

Director of Financial Services provided an orientation module Presentation of Financial Services and responded to questions from the board.

4.2 2022-2026 Financial Plan Amendments

All Directors – Weighted Corporate Vote (LGA s.210)

DYAS/HODGE

THAT the Regional Board approve amending the 2022-2026 Financial Plan to include the following capital budget adjustments:

- In 401 – Westside Wastewater Treatment Plant in 2022
 - Add \$260,000 to Capital Expenditures
 - Add \$260,000 to Transfer from Capital Reserves
- In 046 – Dog Control in 2022
 - Add \$41,200 to Capital Expenditures
 - Add \$41,200 to Transfer from Capital Reserves
- In 021 – Ellison Volunteer Fire Department in 2022

- Add \$120,500 to Capital Expenditures
 - Add \$120,500 to Transfer from Capital Reserves
- In 022 – Joe Rich Volunteer Fire Department in 2022
 - Add \$10,000 to Capital Expenditures
 - Add \$10,000 to Transfer from Capital Reserves
- In 030 – Regional Rescue in 2022
 - Add \$150,375 to Capital Expenditures
 - Add \$150,000 to Internal Transfers
 - Add \$375 to Transfer from Capital Reserves

AND THAT the Regional Board approve amending the 2022-2026 Financial Plan to include the following operating budget changes:

- In 110 – Regional Planning in 2022
 - Add \$177,500 to Operating Expenditures
 - Add \$177,500 to Grant Revenue
- In 110 – Regional Planning in 2023
 - Add \$142,500 to Operating Expenditures
 - Add \$142,500 to Grant Revenue

CARRIED

- 4.3 2023-2027 Five-Year Financial Planning Process Timeline
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

IRELAND/KRAFT

THAT the Board receive the 2023 – 2027 Five-Year Financial planning timeline, as presented by the Director of Financial Services, dated December 1, 2022, for information.

CARRIED

- 4.4 Purchase Commitments over \$100k during 3Q2022
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

CANNAN/IRELAND

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report dated December 1, 2022 on purchase commitments which exceeded \$100,000 made during the 3rd quarter of 2022 (July 1st to September 30th, 2022).

CARRIED

5. ENGINEERING SERVICES

- 5.1 RDCO East Sewer Systems Bylaw Fees
All Directors – Weighted Vote – Majority (LGA s.210)
Bylaw Adoption – Weighted Vote – 2/3 Majority (LGA s.228)

Director of Engineering Services displayed a PowerPoint presentation and responded to questions from the Board.

VANMINSEL/JOHNSTON

THAT the Regional Board give first, second and third readings to Regional District of Central Okanagan Central Okanagan East Sewer Systems Amendment Bylaw No. 1514, 2022.

CARRIED

IRELAND/VANMINSEL

THAT the Regional Board adopt Regional District of Central Okanagan Central Okanagan East Sewer Systems Amendment Bylaw No. 1514, 2022.

CARRIED

6. COMMUNITY SERVICES

- 6.1 Orientation Module 3: Community Services

Director of Community Services provided an orientation module Presentation of Community Services and responded to questions from the Board.

- 6.2 Soil of Fill Use Application (A-22-06) - 5760 Anderson Road
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

Director of Community Services displayed a PowerPoint presentation summarized the Agricultural Land Commission referral application and responded to questions from the Board.

CANNAN/VANMINSEL

THAT the Regional Board allow the applicant for Soil of Fill Use Application A-22-06 to present to the Board.

CARRIED

Theresa Loewen, Agroecologist, ECOSCAPE Environmental Consultants Ltd., and Harman Bahniwal, Applicant:

- Responded to questions from the Board
- Provided the rationale for the application.
- Provided the rationale for using Desjardins Contracting to prepare the grading plan and soil survey rather than hiring a professional surveyor.

CANNAN/VANMINSEL

THAT the Regional Board receives the report from the Director of Community Services, dated December 1, 2022, with respect to RDCO File: A-22-06 (ALC application #66504) for the property located at 5760 Anderson Road and legally described as Lot 54, District Lot 1, ODYD, Plan KAP475, Except Plan H13691 ("the Subject Property");

AND THAT the Regional Board conditionally supports application A-22-06, to allow fill placement upon the Subject Property as outlined in the report dated December 1, 2022;

AND THAT staff be directed to forward application A-22-06 to the Agricultural Land Commission with the following comments and recommendations;

The Regional District of Central Okanagan supports ALC application #66504 subject to the following conditions;

- Adherence to all best management practices and mitigation measures recommended in the agrologist report prepared by Ecoscape Environmental Consultants Ltd.
- A Transportation Route Plan reviewed and approved by the Ministry of Transportation and Infrastructure that outlines:
 - routes plans;
 - number of trips; and
 - measures to minimize impacts to roads, road users and residents on routes.

AND FURTHER THAT the Regional Board directs staff to review regulatory options for the management of soil and fill placement, and to report back to the Regional Board with recommendations.

DEFEATED

Chairperson Wooldridge and Directors Cannan, Carson, Dyas, Hodge, Ireland, Kraft & Lovegrove - Opposed

LOVEGROVE/HODGE

THAT the Regional Board receives the report from the Director of Community Services, dated December 1, 2022, with respect to RDCO File: A-22-06 (ALC application #66504) for the property located at 5760 Anderson Road and legally described as Lot 54, District Lot 1, ODYD, Plan KAP475, Except Plan H13691 ("the Subject Property");

AND THAT the Regional Board conditionally supports application A-22-06, to allow fill placement upon the Subject Property as outlined in the report dated December 1, 2022;

AND THAT staff be directed to forward application A-22-06 to the Agricultural Land Commission with the following comments and recommendations;

The Regional District of Central Okanagan supports ALC application #66504 subject to the following conditions;

- Adherence to all best management practices and mitigation measures recommended in the agrologist report prepared by Ecoscape Environmental Consultants Ltd.
- A Transportation Route Plan reviewed and approved by the Ministry of Transportation and Infrastructure that outlines:
 - routes plans;
 - number of trips; and
 - measures to minimize impacts to roads, road users and residents on routes.
- Total fill volumes are limited to less than 70,000 m³ for the subject property.

AND FURTHER THAT the Regional Board directs staff to review regulatory options for the management of soil and fill placement, and to report back to the Regional Board with recommendations.

DEFEATED

Chairperson Wooldridge, Vice Chairperson Milsom, and Directors Cannan, Carson, Dyas, Hodge, Ireland, Johnston, Kraft, Lovegrove, Singh and Van Minsel - Opposed

VANMINSEL/DYAS

THAT the Regional Board receives the report from the Director of Community Services, dated December 1, 2022, with respect to RDCO File: A-22-06 (ALC application #66504) for the property located at 5760 Anderson Road and legally described as Lot 54, District Lot 1, ODYD, Plan KAP475, Except Plan H13691 ("the Subject Property");

AND THAT the Regional Board conditionally supports application A-22-06, to allow fill placement upon the Subject Property as outlined in the report dated December 1, 2022;

AND THAT staff be directed to forward application A-22-06 to the Agricultural Land Commission with the following comments and recommendations;

The Regional District of Central Okanagan supports ALC application #66504 subject to the following conditions;

- Adherence to all best management practices and mitigation measures recommended in the agrologist report prepared by Ecoscape Environmental Consultants Ltd.

- A Transportation Route Plan reviewed and approved by the Ministry of Transportation and Infrastructure that outlines:
 - routes plans;
 - number of trips; and
 - measures to minimize impacts to roads, road users and residents on routes.

AND THAT the Regional Board requests that a topographical report by a qualified professional be conducted and brought back to the Regional Board for consideration prior to forwarding the application to the Agriculture Land Commission;

AND FURTHER THAT the Regional Board directs staff to review regulatory options for the management of soil and fill placement, and to report back to the Regional Board with recommendations.

CARRIED

The meeting recessed at 10:01 p.m. and reconvened at 10:07 p.m.

Director Lovegrove left the meeting at 10:01 p.m.

- 6.3 Soil of Fill Use Application (A-22-07) - 5360 Anderson Road
All Directors - Unweighted Corporate Vote - Simple Majority (LGA s.208)

DYAS/IRELAND

THAT the Regional Board receives the report from the Director of Community Services, dated December 1, 2022, with respect to RDCO File: A-22-07 (ALC application #66506) for the property located at 5630 Anderson Road and legally described as Lot 55, District Lot 1, ODYD, Plan KAP475 (“the Subject Property”);

AND THAT the Regional Board conditionally supports application A-22-07, to allow fill placement upon the Subject Property as outlined in the report dated December 1, 2022;

AND FURTHER THAT staff be directed to forward application A-22-07 to the Agricultural Land Commission with the following comments and recommendations;

The Regional District of Central Okanagan supports ALC application #66504 subject to the following conditions;

- Adherence to all best management practices and mitigation measures recommended in the agrologist report prepared by Ecoscape Environmental Consultants Ltd.
- A Transportation Route Plan reviewed and approved by the Ministry of Transportation and Infrastructure that outlines:
 - routes plans;
 - number of trips; and

- measures to minimize impacts to roads, road users and residents on routes.

AND THAT the Regional Board requests that a topographical report by a qualified professional be conducted and brought back to the Regional Board for consideration prior to forwarding the application to the Agriculture Land Commission;

AND FURTHER THAT the Regional Board directs staff to review regulatory options for the management of soil and fill placement, and to report back to the Regional Board with recommendations.

CARRIED

6.4 Development Variance Permit (VP-22-07) - 9485 Houghton Road
Custom Vote–Electoral Areas only – 1 Director, 1 Vote – Simple Majority

Director of Community Services displayed a presentation and responded to questions from the Board.

CARSON/KRAFT

THAT the Regional Board receives the report from the Director of Community Services, dated December 1, 2022, with respect to RDCO file: VP-22-07 for the property located at 9485 Houghton Road, legally described as Lot 90, District Lot 3910, ODYD, Plan KAP21925 (“the subject property”);

AND THAT the Regional Board approve Development Variance Permit Application VP-22-07 to vary Section 6.5.11 of the Regional District of Central Okanagan Zoning Bylaw No. 871, reducing the minimum width of a principal building from 5.5 m (18.0 ft.) to 3.65 m (12.0 ft.), based on the Site Plan drawings dated June 10, 2022.

CARRIED

7. CORPORATE SERVICES

7.1 Regional Board - External Committee Appointments
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

Chairperson Wooldridge spoke to the external committee appointment recommendations.

VANMINSEL/HODGE

THAT the Regional Board receive the 2022-2026 External Committee Appointment report from the Chair of the Regional Board dated December 1, 2022 for information;

AND THAT Chair Loyal Wooldridge be appointed to the Kelowna Airport Advisory and Director Stephen Johnston be appointed as the alternate;

AND THAT Director Tom Dyas be appointed to the Municipal Finance Authority (MFA) and Director Patrick Van Minsel be appointed as the alternate;

AND THAT Director Charlie Hodge, Director Blair Ireland, and Director Wayne Carson be appointed to the Okanagan Basin Water Board (OBWB) and Director Tom Dyas be appointed as the first alternate and Director Patrick Van Minsel be appointed as the second alternate and Director Kevin Kraft be appointed as the third alternate;

AND THAT Director Stephen Johnston be appointed to the Okanagan Film Commission Board and Director Charlie Hodge be appointed as the alternate;

AND THAT Director Kevin Kraft be appointed to the Okanagan Regional Library Board and Alternate Director Mark Bartyik be appointed as the alternate;

AND THAT Director Gord Lovegrove and Director Mohini Singh be appointed to the Sterile Insect Release Board (SIR) and Director Blair Ireland be appointed as the first alternate and Director Kevin Kraft be appointed as the second alternate;

AND THAT Director Blair Ireland, Director Patrick Van Minsel, and Vice-Chair Gord Milsom be appointed to the Economic Trust of the Southern Interior (ETSI);

AND THAT Director Ron Cannan be appointed to the Municipal Insurance Association (MIABC) and Chair Loyal Wooldridge be appointed as the alternate;

AND FURTHER THAT all appointed Directors be appointed for a four-year term subject to changes that may be approved by the Board.

CARRIED

7.2 Ministry Response - Governance Study Committee
Recommendation

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

DYAS/MILSOM

THAT the Regional Board authorize Chair Wooldridge to send a letter to the Chair of the Regional District of the North Okanagan, requesting input on the Electoral Area West and North Westside Governance and Services Study committee recommendation as it would relate to the proposed boundary change;

AND THAT the Regional Board authorize Chair Wooldridge to send a letter to the Minister of Municipal Affairs requesting the Ministry proceed with further assessments and studies as required to proceed with consideration of a boundary change and restructure as recommended by the Electoral Area West and North Westside Governance and Services Study committee.

CARRIED

7.3 2023 Board Meeting Schedule Update
All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

Chairperson Wooldridge spoke to the changes in the Board meeting schedule.

MILSOM/CANNAN

THAT the Regional Board approve the 2023 Regional Board meeting schedule, as amended and attached to the report from the Corporate Officer dated December 01, 2022;

AND THAT the Regional Board receive the Committee of the Whole Terms of Reference, 2023 for information.

CARRIED

8. **NEW BUSINESS**

9. **DIRECTOR ITEMS**

11. **ADJOURN**

All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)

KRAFT/VANMINSEL

THAT the December 1, 2022 Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 10:32 p.m.

CERTIFIED CORRECT:

L. Wooldridge, Chairperson

S. Horning, Deputy Corporate Officer

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