

## MEMORANDUM

To: Regional District of Central Okanagan Chair and Board of Directors  
From: James Littlely and Anna Warwick Sears  
Date: July 5, 2022  
Subject: **OBWB Asset Management Plan Memo**

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### **Milfoil Asset Replacement Plan 2023 – 2027 (Attached)**

Asset management is an important process for local governments. A proper asset management program can help ensure financial stability, increase efficiency, and enhance transparency for the public. With the approval of the first Asset Management Plan in 2016, the OBWB significantly improved the operational efficiency and financial planning for milfoil control equipment purchases. In the intervening years, the OBWB has made investments in new equipment, enabling a more cost-effective maintenance and repair regime, meeting updated environmental standards, and increasing worker safety.

*The **purpose** of this Asset Replacement Plan is to increase operational efficiency and enhance financial planning, to ensure that the OBWB has stability in its year over year budgeting process through the proper use of reserves.*

This plan relies on significantly extended useful lifespans on OBWB equipment, compared to what is considered the maximum useful lifespan of similar equipment by the B.C. Ministry of Finance. In some cases, we may be able to delay the purchase date for replacement equipment even beyond the extended lifespan.

This plan meets the need to have appropriate capital reserves on the expected replacement date to ensure no reduction in milfoil treatment services.

*The **intent** of this plan is to provide the board with information about the planned expenditures necessary to meet the needs of the milfoil control program in order to maintain a consistent level of service.*

The plan was developed with guidance from Asset Management BC, using their “Asset Management for Sustainable Service Delivery” framework. It was also informed by a project in partnership with the University of British Columbia Okanagan which identified a number of gaps in our past processes. The plan is reviewed annually and updated as needed, including any new assets, and incorporating new methods, tools, and technology as necessary. This annual review occurs as part of the budgeting process.

In order to move forward and budget for this plan, the OBWB requires resolutions of support from each of the three Okanagan regional districts.

**Requested Resolution: That the Regional District of Central Okanagan approve the planned expenditures as provided in the OBWB Asset Replacement Plan 2023 - 2027.**