



# Regional Board Report

## Request for Decision

**To:** Regional Board  
**From:** Corporate Officer  
**Date:** January 12, 2023  
**Subject:** Westside Wastewater Service Standing Committee – Terms of Reference

**Voting Entitlement:** *All Directors – Unweighted Corporate Vote – Simple Majority (LGA s.208)*

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**Purpose:** To receive the Westside Wastewater Service Standing Committee Terms of Reference and to appoint the Committee members.

**Executive Summary:**

The Westside Wastewater Treatment Plant and the East Trunk Sanitary Sewer Systems represent the largest value assets owned by the Regional District. The combined value of the infrastructure and facilities is more than \$150,000,000.

The Westside Wastewater Treatment Service Stakeholder Select Committee has been meeting as a Select Committee for many years to discuss the westside wastewater collection and treatment services and provide recommendations to the Regional Board on the services, including the annual budget. The committee also provides guidance and oversight regarding the establishment and revision to asset renewal contributions, development cost charges and service/cost apportionment.

The committee is being presented as a standing committee of the Regional Board. Along with the change from a select committee to a standing committee, the new Terms of Reference for the Westside Wastewater Service Standing Committee includes updated language and formatting, and additional corporate services support in scheduling and managing the records of the committee. The scope in the terms of reference remains consistent with previous versions, and those appointed to represent each of the service participants will continue to provide recommendations related to the Westside Wastewater service.

The previous and new term of reference is attached for information, The recommendation for Board consideration is to receive the new standing committee term of reference and confirm the appointments of the committee members representing the Regional District, the City of West Kelowna, Westbank First Nation, and the District of Peachland.

**Recommendation(s):**

**THAT** the Regional Board receive the Westside Wastewater Service Standing Committee Terms of Reference (2023) for information;

**AND THAT** Vice-Chair Gord Milsom (City of West Kelowna), Director Jordan Coble (Westbank First Nation), Director Patrick Van Minsel (District of Peachland) and Director Stephen Johnston (Regional District of Central Okanagan) be appointed to the Westside Wastewater Standing Committee.

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*Respectfully submitted by: Sandi Horning, Deputy Corporate Officer*


Approved by:



Karen Needham, BA MPA  
Corporate Officer

- Attachment(s):
1. Westside Wastewater Treatment Service Stakeholder Select Committee Terms of Reference
  2. Westside Wastewater Service Standing Committee Terms of Reference (2023)

**Approved for Agenda**



**Brian Reardon, CAO**